

**WEDNESDAY, JULY 28, 2021  
2:00 PM**

**MEETING WAS HELD VIRTUALLY, AND IN-PERSON AT  
District Office Board Room  
710 Encinitas Blvd.  
Encinitas, CA 92024**

The Governing Board of the San Dieguito Union High School District held a Special Meeting on Wednesday, July 28, 2021, virtually.

*\*Link to [video-recording](#).*

ATTENDANCE / BOARD OF TRUSTEES:

- \*Michael Allman
- \*\*Melisse Mossy
- \*Maureen "Mo" Muir
- \*Katrina Young

ATTENDANCE / DISTRICT MANAGEMENT:

- \*Lucile Lynch, Interim Superintendent
- \*Mark Miller, Deputy Superintendent
- \*\*Tina Douglas, Associate Superintendent, Business Services
- \*Olga West, Associate Superintendent, Human Resources
- \*Bryan Marcus, Associate Superintendent, Educational Services
- \*John Addleman, Executive Director of Planning Services
- \*Daniel Young, Director of Planning Services
- \*Reno Medina, Principal, La Costa Canyon High School
- \*Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary
- \*Participated in the virtual meeting in-person at District Office located at 710 Encinitas Blvd., Encinitas, California, in accordance with Executive Order N-29-20 and Public Health regulations issued on June 15, 2021.*
- \*\*Participated in the virtual meeting remotely.*

**1. CALL TO ORDER**

a. WELCOME / MEETING PROTOCOL REMARKS

President Muir called the meeting to order at 2:00 p.m. Ms. Muir announced the public was given the opportunity to submit a request to make public comments prior to the start of the meeting.

b. PLEDGE OF ALLEGIANCE

Ms. Mossy led the Pledge of Allegiance.

**2. APPROVAL OF AGENDA**

Motion by Ms. Young, seconded by Mr. Allman, to approve the agenda of July 28, 2021, Special Meeting of the San Dieguito Union High School District, as presented.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

*Motion unanimously carried.*

**3. CLOSED SESSION**

President Muir announced the Board was convening to Closed Session at 2:06 p.m. to discuss the following:

- a. To confer with real property negotiator:

Property: 1221 Encinitas Blvd., Encinitas, CA 92024

Agency Negotiator: Tina Douglas, Associate Superintendent, Business and/or Lucile Lynch, Interim Superintendent

Negotiating Parties: Boys & Girls Club of San Dieguito (Griset Branch)

Under negotiation: Instructions pertaining to price and terms of payment

- b. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GOV'T CODE SECTIONS 11126 & 54957)

- c. CONFERENCE WITH LABOR NEGOTIATORS (GOV'T CODE SECTION 54957.6)

Employee Organizations: San Dieguito Faculty Association / California School Employees Association

Agency Designated Representatives: Superintendent, Deputy Superintendent, and Associate Superintendents (3)

**4. RECONVENE TO OPEN SESSION**

- a. REPORT OUT OF CLOSED SESSION

President Muir reconvened the meeting at 3:00 p.m. and announced there was no action to report out of Closed Session.

**ACTION ITEMS**

**5. CONSIDERATION OF APPROVAL OF LEASE OF FACILITIES AGREEMENT WITH THE BOYS & GIRLS CLUB OF SAN DIEGUITO (GRISSET BRANCH)**

PUBLIC COMMENT: Comments were made by Hillary Gaddis, Laura Benintend, and Loren Mikael.

Motion by Mr. Allman, seconded by Ms. Mossy, to approve the Facilities Lease Agreement with the Boys & Girls Club (Griset Branch), and authorize Tina Douglas or Lucile Lynch to execute any necessary documents, as presented.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

*Motion unanimously carried.*

**6. CONSIDERATION OF ADOPTION OF RESOLUTIONS / COMMUNITY FACILITIES DISTRICTS**

- a. RESOLUTION ESTABLISHING SPECIAL TAXES FOR 2021-22 FISCAL YEAR

Motion by Ms. Young, seconded by Mr. Allman, to adopt the attached resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, which increase the Alternate Prepayment Tax for

single family, multi-family units, and commercial buildings per the Annual Sierra West Group Materials Costs/Current Construction Cost Index or Engineering News-Record's Building Cost Index, as presented.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

*Motion unanimously carried.*

b. RESOLUTION LEVYING SPECIAL TAXES FOR 2021-22 FISCAL YEAR

Motion by Ms. Mossy, seconded by Ms. Young, to adopt the attached resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District, as presented.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

*Motion unanimously carried.*

**7. CONSIDERATION OF APPROVAL/RATIFICATION OF AGREEMENTS**

Motion by Ms. Young, seconded by Mr. Allman, to approve/ratify the agreements, as presented.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

*Motion unanimously carried.*

**8. CONSIDERATION OF DISTRICT OFFICE MODERNIZATION PROJECT**

Ms. Douglas introduced staff members John Addleman and Daniel Young, and Steve Prince, Ruhnau Clarke, who made a presentation, as presented.

The Board asked questions of staff and held a discussion.

Motion by Ms. Young, seconded by Ms. Mossy, to approve the enhanced operational efficiency option for the District Office Modernization project, as presented, and authorize Tina Douglas or Lucile Lynch to execute any necessary documents.

BOARD Ayes: Young; Noes: Allman, Mossy, Muir; Abstain: None.

*Motion failed.*

The Board requested the Facilities Planning staff work with Mr. Allman to research options related to a sale/leaseback of the district office, and to return the item to the August board meeting.

**9. CONSIDERATION OF AMENDMENT TO REQUEST FOR PROPOSALS FOR SUPERINTENDENT SEARCH CONSULTANT**

PUBLIC COMMENT: Comments were made by Janice Lee-Holowka and Jen Charat.

Motion by Ms. Mossy, seconded by Mr. Allman, to move forward with reviewing the three proposals received, and select respondents to participate in the interview process to present and discuss their proposal, and respond to questions.

Ms. Mossy rescinded her motion.

Motion by Mr. Allman, seconded by Ms. Young, to approve the Amendment to Section VI of the Request for Proposals for Superintendent Search Consultants, as presented, and all past submissions to be considered or/and updated.

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

*Motion unanimously carried.*

**10. CONSIDERATION OF ADOPTION OF DELETED/REVISED/NEW BOARD POLICIES IN THE 6000 SERIES, INSTRUCTION / EDUCATIONAL SERVICES**

Motion by Ms. Young, seconded by Mr. Allman, to adopt the deletion of and revised and new Board Policies in Series 6000, Instruction, as presented.

- a. BP 6157, DISTANCE LEARNING (DELETE)
- b. BP/AR 6158, INDEPENDENT STUDY (REVISED/NEW)

BOARD Ayes: Allman, Mossy, Muir, Young; Noes: None; Abstain: None.

*Motion unanimously carried.*

**11. REVIEW OF SCHOOL COUNSELOR RATIOS**

PUBLIC COMMENT: Comments were made by Jen Charat, Ethan Fitzgerald, Oliver Charat-Collins, and Joshua.

Ms. Lynch provided an overview of the school counselors ratios, as presented.

The Board asked questions of staff and held a discussion.

Ms. Lynch and staff will conduct research on options to support college and career counselors, and work with the College Committee to gather information to bring back to the Board at a future meeting.

**DISCUSSION ITEMS**

**12. CALIFORNIA DEPARTMENT OF PUBLIC HEALTH / MASK UPDATE**

PUBLIC COMMENT: Comments were made by Adam Fischer, Shannon Kearns, Jen Charat, Michele Macosky, and Joshua.

Ms. Lynch introduced Kendall Swanson, Currier & Hudson, who provided an update on masking guidance, as presented.

**INFORMATION ITEMS**

**13. UPDATES**

- a. BUSINESS SERVICES – TINA DOUGLAS, ASSOCIATE SUPERINTENDENT

Ms. Douglas provided an update and history on the following:

- i. TRANSPORTATION BUSING

- b. HUMAN RESOURCES – DR. OLGA WEST, ED.D., ASSOCIATE SUPERINTENDENT

Dr. West provided had nothing to report.

- c. EDUCATIONAL SERVICES – BRYAN MARCUS, ASSOCIATE SUPERINTENDENT

Mr. Marcus provided an update on the Canva design tool and its use in supporting schools and marketing. La Costa Canyon High School Principal Reno Medina made a presentation on the following, as presented:

- i. LA COSTA CANYON HS PLAN FOR SUCCESS
- d. ADMINISTRATIVE SERVICES – MARK MILLER, DEPUTY SUPERINTENDENT  
Mr. Miller had nothing to report.
- e. SUPERINTENDENT/DISTRICT – LUCILE LYNCH, INTERIM SUPERINTENDENT  
Ms. Lynch provided an update on the following:
  - i. SURVEYS
  - ii. NEWSLETTER

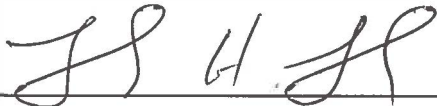
**14. ADJOURNMENT**

The meeting was adjourned at 7:13 p.m.



Katrina Young, Board Clerk

August 19, 2021



Interim Superintendent, Lucile Lynch

August 19, 2021

**MINUTES ADOPTED: August 19, 2021**